

**AGENDA**  
**FOR THE BOARD OF TRUSTEES**  
**OF THE TOWN OF BUENA VISTA, COLORADO**  
April 26, 2016

**Work Session Regarding Colorado Creative District Presentation 6:00 PM**

**Regular Meeting at 7:00 PM**  
at the Buena Vista Community Center  
Piñon Room – 715 East Main Street, Buena Vista, Colorado

**THE BOARD OF TRUSTEES MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA  
ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND  
ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **PROCLAMATION – MUNICIPAL CLERKS WEEK May 1-7, 2016**
- V. **AGENDA ADOPTION**
- VI. **CONSENT AGENDA**
  - A. **Minutes**
    - 1. Regular Meeting – April 12, 2016
    - 2. Planning & Zoning – April 6, 2016
    - 3. Recreation – March 9, 2016
    - 4. Trails – March 1, 2016
  - B. **Advisory Boards and Commissions Manual.**
- VII. **POLICY DISCUSSION – Role of Trustee Liaison.**
- VIII. **PUBLIC COMMENT**
- IX. **RESPONSE TO PUBLIC COMMENT**
- X. **BUSINESS ITEMS**
  - A. **Boat Launch Presentation by Recreation Advisory Board.**

*The Recreation Advisory Board will make a presentation regarding the Adventure Hub's request to designate a second commercial boat launch in the River Park in the South Main neighborhood.*
  - B. **Discussion Regarding Appointment of Trustee Liaisons to Advisory Boards and Designation of Official Town Representatives to Community Based Boards and/or Activities.**

*The Board of Trustees will consider the assignment and appointments of Trustee liaisons to town advisory boards and community based organizations.*
  - C. **Should the Board approve adoption of Resolution #31, Series 2016, entitled “A RESOLUTION OF THE BOARD OF TRUSTEE OF THE TOWN OF BUENA VISTA, COLORADO DENYING A SPECIAL USE PERMIT FOR 102 BROOKDALE AVENUE, BUENA VISTA, COLORADO.”?**

*The Board of Trustees will review the resolution to ensure it accurately reflects the Board's decision to deny the Special Use Permit at its last meeting. Note: The Public Hearing is closed and No new testimony will be heard.*
  - D. **Should the Board approve adoption of Resolution #34, Series 2016, entitled “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO REAFFIRMING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS.”?**

*The Board of Trustees will consider a resolution reaffirming the officers of the Town of Buena Vista to remain as authorized signers on the Town's bank accounts.*
  - E. **Selection and appointment of Mayor Pro Tem.**

**This Agenda may be Amended**

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*The Board of Trustees will select and appoint the Mayor Pro Tem following the Municipal Election on April 5, 2016.*

- F. Should the Board approve adoption of Resolution #35, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEE OF THE TOWN OF BUENA VISTA, COLORADO REAPPOINTING BRANDY REITTER AS TOWN ADMINISTRATOR**"?

*The Board of Trustees will consider reappointing Brandy Reitter as the Town Administrator.*

- G. Should the Board approve adoption of Resolution #36, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING JEFFERSON PARKER AS TOWN ATTORNEY**"?

*The Board of Trustees will consider reappointing Jeff Parker as the Town Attorney.*

- H. Should the Board approve adoption of Resolution #37, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING JANEL SCIACCA AS TOWN CLERK**"?

*The Board of Trustees will consider reappointing Janell Sciacca as the Town Clerk.*

- I. Should the Board approve adoption of Resolution #38, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING NEIL REYNOLDS AS MUNICIPAL COURT JUDGE**"?

*The Board of Trustees will consider reappointing Neil Reynolds as the Municipal Court Judge.*

- J. Should the Board approve adoption of Resolution #39, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING MICHELLE STOKE AS TOWN TREASURER**"?

*The Board of Trustees will consider reappointing Michelle Stoke as the Town Treasurer.*

- K. **CONTINUED FROM APRIL 12, 2016 - PUBLIC HEARING** – Consideration of Application for Change of Location for Retail Liquor Store License for the Little Daisy Company dba Little Daisy Company, 302 US Highway 24 North, Buena Vista, CO.

*The Board of Trustees will consider an application from The Little Daisy Company to change the location of the Retail Liquor Store from 302 US Highway 24 North to 401 US Highway 24 North, Unit B.*

- L. **PUBLIC HEARING** – Should the Board approve adoption of Resolution #40, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, APPROVING A MINOR DEVELOPMENT FOR THE PROPERTY LOCATED AT 724 N. HIGHWAY 24, BUENA VISTA, COLORADO.**"?

*The Board of Trustees will consider a minor subdivision to create three commercial lots known as the O'Reilly Subdivision.*

- M. **PUBLIC HEARING** – Should the Board approve adoption of Resolution #41, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING AN AMENDED PRELIMINARY PLAN, FILING 1 FOR THE COLORADO CENTER PUD.**"?

*The Board of Trustees will consider a major subdivision preliminary plat modification for Colorado Center PUD Filing 1 to create 16 commercial lots to match the approved Final Plat. This preliminary plat modification was required as a condition of the Previous Final plat approval for the Filing 1 modification.*

- N. **PUBLIC HEARING** – Should the Board approve adoption of Resolution #42, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A PRELIMINARY PLAT FOR FILING 3 OF THE COLORADO CENTER PUD.**"?

*The Board of Trustees will consider a major subdivision preliminary plat modification for Colorado Center PUD Filing 3 to create 4 commercial lots.*

- O. Should the Board approve adoption of Resolution #43, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH SCHEUBER+DARDEN ARCHITECTS, LLC FOR THE HISTORICAL STRUCTURE ASSESSMENT OF MCGINNIS GYMNASIUM.**"?

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*The Board of Trustees will consider a contract for Scheuber+Darden Architects, LLC to perform the historic structure assessment of the McGinnis Gym.*

- P. Should the Board approve adoption of Resolution #44, Series 2016 entitled “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, AUTHORIZING AND APPROVING A LEASE AGREEMENT FOR THE ST. ROSE OF LIMA PARK CHAPEL WITH THE BUENA VISTA AREA CHAMBER OF COMMERCE.**”?

*The Board of Trustees will consider a lease agreement renewal between the Town and the Buena Vista Chamber and Visitors Center so that they can continue occupying the facility.*

- Q. Should the Board approve adoption of Resolution #45, Series 2016 entitled “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, DESIGNATING A CREATIVE DISTRICT TO BE NAMED THE BUENA VISTA ARTS COMMUNITY.**”?

*The Board of Trustees will consider supporting an application to the Office of Economic Development and International Trade’s Colorado Creative Industries for designation as a Creative District.*

- R. Should the Board approve adoption of Resolution #46, Series 2016 entitled “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A QUIT CLAIM DEED TO THE BUENA VISTA SCHOOL DISTRICT R-31.**”?

*The Board of Trustees will consider a Quit Claim Deed for the Mohan Street Right-of-Way located in front of the BVSD Middle and High School to clear up the title to the property.*

- S. **TABLED FROM JANUARY 12, 2016** – Should the Board approve adoption of Ordinance #3, Series 2016, entitled “**AN ORDINANCE OF THE TOWN OF BUENA VISTA, COLORADO, AMENDING SECTION 6-65 OF THE BUENA VISTA MUNICIPAL CODE REGARDING SIGNAGE REQUIREMENTS FOR MEDICAL MARIJUANA BUSINESSES.**”?

*The Board of Trustees will consider amending the Buena Vista Municipal Code to ensure that Medical Marijuana signage requirements are consistent with the Colorado Revised Statutes.*

- T. Should the Board approve adoption of Ordinance #6, Series 2016, entitled “**AN ORDINANCE OF THE TOWN OF BUENA VISTA, COLORADO, AMENDING SECTION 17-26 OF THE TOWN OF BUENA VISTA MUNICIPAL CODE REGARDING SUBDIVISION EXEMPTIONS.**”?

*The Board of Trustees will consider a modification to the Subdivision Ordinance to remove the limitation of a maximum of two lots to be eligible for a Lot line Adjustment Plat.*

- U. Strategic Objectives Quarterly Monitoring Report.

*The Town Administrator will give a presentation on the progress the administration has made towards established strategic objectives assigned by the Board of Trustees.*

**XI. STAFF REPORTS**

1. Town Administrator
2. Town Treasurer
3. Town Clerk
4. Principal Planner

**XII. TRUSTEE/STAFF INTERACTION**

**XIII. ADJOURNMENT**

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